



# SABAH SKILLS & TECHNOLOGY CENTRE

## MEMBERSHIP APPLICATION FORM

( FOUNDER /  ORDINARY MEMBER)

We ..... (Name of Company), hereby apply for membership as a  Founder /  Ordinary Member and agree to abide by the Rules & Constitution of the Centre for the time being in force and set the following information relating to the company.

### COMPANY INFORMATION

**\* Kindly write in BLOCK LETTERS.**

Company Name .....  
Business Address .....  
..... Postcode .....  
Business Telephone ..... Business Fax .....  
Business Email ..... Website .....

Nature of Business .....  
Nature of Constitution  Sole Proprietary  Partnership  Limited Company  Society  
Paid-up Capital .....  
Estimated Investment to-date .....  
No. of Employees Administrative ..... Operations .....

Name of Directors / Partners:  
1 ..... 2 .....  
3 ..... 4 .....

Name and designation of company's representatives to the SSTC:  
Representative Alternate  
Name ..... Name .....  
Designation ..... Designation .....  
Email ..... Email .....  
Office/Mobile ..... Office/Mobile .....

I certify that the following information is true to the best of my knowledge

Signature .....  
Name .....  
Date ..... Company Chop

## FOR OFFICE USE

### PROPOSER

Name .....

Company .....

Designation .....

Election Date .....

### SECONDER

Name .....

Company .....

Designation .....

## HOW TO APPLY

1. Please fill in the application form and return it duly signed together with your payment, company trading license and Form 24 or 49 to:

**SABAH SKILLS & TECHNOLOGY CENTRE, No. 8, Jalan 1C, KKIP Selatan, Industrial Zone 1 (IZ1), Kota Kinabalu Industrial Park (KKIP), 88460, Kota Kinabalu, Sabah, Malaysia.**

Email: [devyne@sstc.org.my](mailto:devyne@sstc.org.my) / [sharlene@sstc.org.my](mailto:sharlene@sstc.org.my)

2. If payment is by cheque, it should be crossed "A/C Payee only" and made payable to "SABAH SKILLS & TECHNOLOGY CENTRE":

Founder Member RM 5,400.00  Ordinary Member RM 1,080.00  \*rate inclusive SST 8%

Please fill detail of cheque payment as follows:

Amount .....

Date .....

Cheque No .....

Name of Bank .....

3. SSTC shall notify you whether application is approved. If application approval is not granted, payment made will be refunded in full, without interest.

## DOCUMENTS CHECKLIST

- Cheque / bank in slip payment.
- Copy of Latest Company Trading License.
- Copy of Form 24 or 49.
- Copy of Memorandum & Articles of Association (M&A)
- Softcopy Company Logo (to be emailed to [sharlene@sstc.org.my](mailto:sharlene@sstc.org.my)).

## MEMBERSHIP BENEFITS

1. The right to nominate vote and be the elected member of the Management Council for Founder Member.
2. The right to nominate and vote during the election of the Management Council for Ordinary Member
3. Preference for employees to attend courses and utilize the Centre's facilities.
4. Discount in course fees (10% - 30%).
5. Special invitations to coffee talks, luncheons, dinner and special events organized by the Centre.
6. RM 500 rebate (upon signing up to be a SSTC member) to be used for training program or rental of training facilities for Ordinary Membership application. Founder Membership application is by invitation.
7. Lifetime membership fee. No monthly fee. No annual fee.
8. Special induction session for new members.