



## DEVELOPING PEOPLE SKILLS AT WORK

SABAH SKILLS & TECHNOLOGY CENTRE

### INTRODUCTION

In today's challenging working environment, people skills are recognized to be one of the crucial factors for personal and professional success. Being knowledgeable technically contributes to part of a person's success, and being people-savvy complements the person's quest for excellence. Managers and executives of today must be aware of this and strive to develop people skills towards professional excellence.

### OBJECTIVE

- Managers, executives and supervisors develop people skills
- Practice sound principles and technique in their workplace
- Achieve better result through better working relationship

### COURSE CONTENTS

- People Skills And Emotional Intelligence
- Mastering Oneself
- Motivation
- People Skills
- Team Development

### WHO SHOULD ATTEND

Managers, executives, supervisors and all who assume leadership positions- in one way or another- in their workplace.

### METHODOLOGY

Interactive presentation, practical illustration, case studies & simulative exercise.

### RESOURCE PERSON

**Dr. Chong Siaw Fung** *PhD. M.Ed. MMIM. ACIS.* has more than 20 years experience in the field of education, training and development. He holds a doctorate in Human Resource Development conferred by Universiti Malaysia Sarawak. Dr. Chong began his professional experience as a teacher, and has held managerial positions in both Malaysian and multinational companies over the two decades of his career. As an experienced trainer, he believes in promoting interaction and participation, and using experiential approach to encourage learning and transfer. Most participants in his courses enjoy the training experience and have high regards for Dr. Chong's training effectiveness. Some of the organizations that have benefited from Dr. Chong's training services include Steel Industries, Wong Kwok Group, QL Group, Promenade Hotel, and the list goes on.

**Duration**  
2 Days

**SSTC Member**  
RM 795.00

**Non SSTC Member**  
RM 848.00

**FSI's Member**  
RM 821.50

Fee is inclusive of refreshment, lunch, course materials and certificate of attendance

\*Rate inclusive of 6% GST

#### Sabah Skills & Technology Centre

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