Inquiry form

	terested in the following contents. Please contact me for the next available session.								
1									
2									
3⋅_									
Contact De	I am interested in the following contents. Please contact me for the next available session. 1								
Name	:								
Company	:								
Telephone	: Email:								

- All course fee are inclusive of refreshment, lunch, course materials and certificate of attendance except for certain IMM programs (kindly see terms below).
- No public dates scheduled, however in-house date available upon request.
- While all effort is put in to ensure that all information is correct at time of publish, SSTC reserve the right to make



- All Course fee is inclusive of IMM Exam Fee, IMM Membership & refreshments **EXCEPT** for Coating Inspection Certification Scheme program:
 - a. Level 2 Exam
 - b. Revision Course
- c. Refresher Course Recertification
- Coating Inspection Certification Scheme (Revision & Refresher Course– Recertification), Course fee is inclusive Certification Fee & no meals will be provided.



- Participants who intend to attend the Chemical Health Risk Assessment (CHRA) Module 3 is required to attend Module 1 & 2 as a pre-requisite.
- Examination Fee is not included in course fee. Kindly request for examination price.



• Course fee is inclusive of Exam Fee, Membership & refreshments.

CONTACT US

Jennifer Michael 088.496613 ext. 109 or jennifer@sstc.org.my Eveiynne Galigeh 088.496613 ext. 101 or eveiynne@sstc.org.my

IMM PROGRAMS ONLY

Devyne Koh 088.496613 ext. 105 or devyne@sstc.org.my Sharlene Marcus 088.496613 ext. 116 or sharlene@sstc.org.my

SABAH SKILLS & TECHNOLOGY CENTRE

No.8, Jalan 1C, KKIP Selatan, Industrial Zone 1(IZ1), Kota Kinabalu Industrial Park, 88460, Kota Kinabalu, Sabah Tel: 6088-496613/496614 Fax: 6088-499615, Toll free: 1 800 22 7782

Website: http://www.sstc.org.my

Supported by:

In Collaboration with:

In Partnership with:



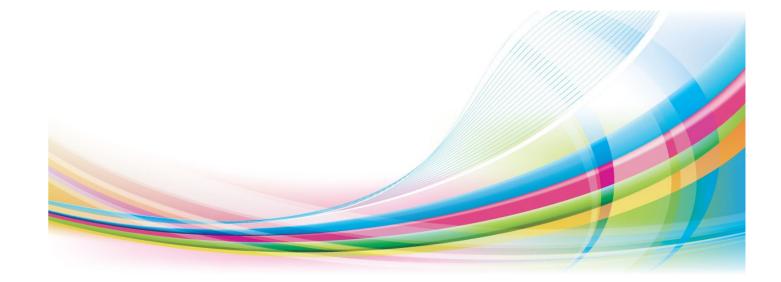








Training Programs Listing & 2019 Training Calendar





]	FEES (RM))			FEB	MAR									
Management	Member	Non Member	FSI's Member	DAY/S	JAN			APR	MAY	JUN	JUL	AUG	SEP	ост	NOV	DEC
3-1: Job Analysis, Job Descriptions and Induction Programs	1,200	1,300	1,250	5												
2-in-1:Job Descriptions And Induction Programs	800	850	825	3												
5S Housekeeping	700	750	725	2												
Administrative Skills & Support Development	700	750	725	2												
Bridging the Gap - Effective Communication & Interpersonal Skills	700	800	750	2												
Corporate Governance	700	750	725	2												
Developing People Skills At Work	750	800	775	2												
Developing Middle Management Skills for Breakthrough Results	750	800	775	2												
Dynamic Supply Chain Management	700	750	725	2												
Effective Supervision For Superior Results	700	750	725	2												
Effective Leadership & Supervisory Skills	800	850	825	2												
Effective Communications & Interpersonal Skills	800	850	825	2												
Emotional Excellence (EQ) For Leadership Excellence	700	750	725	2												
Emotional Excellence (EQ) For Relationship Building	700	750	725	2												
Enhancing Personal Qualities For Security Personnel	700	750	725	2												
Enhancing Personal & Organizational Effectiveness	1,050	1,100	1,075	3												
Etika Kerja, Disiplin & Motivasi	800	850	825	2												
Financial Management For Non- Financial Managers	700	750	725	2												
Frontline- At Your Service	700	750	725	2												
Handling Grievances & Harassment At The Workplace	700	750	725	2												
HR Skills	700	750	725	2												
HR Practitioner - Level 1	750	800	775	2												
Inventory & Store Management	600	650	625	2												
Keberkesanan Amalan 5S Melalui Audit Dalaman	700	750	725	2												
Leadership For Real	700	750	725	2												
Managing Misconduct & Domestic Inquiry	700	750	725	2												
Managing Stress For Better Productivity	600	650	625	2												
Motivasi Kecemerlangan Diri	1,050	1,100	1,075	3												
Personal Empowerment For Organizational Excellence	700	750	725	2												
Project Management Fundamentals	600	650	625	2												
Roles & Function Of Managers	750	800	775	2												
Sikap Kerja Positif	800	850	825	2												
The Effective Security Officer	700	750	725	2												
Towards Effective Quality Customer Service	700	750	725	2												_

]	FEES (RM))													
Safety & Health	Member	Non Member	FSI's Member	DAY/S	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ост	NOV	DEC
Basic Occupational First Aid	800	850	825	2												
Basic Working At Height (WAH)	850	900	875	2												
Chemicals Safety Handling & Oil Spill Management	750	800	775	2												
Confined Space Rescue	700	750	725	2												
Defensive Driving Course	700	750	725	2												
Driver Mentoring Skills	700	750	725	2												
Emergency Evacuation, Fire Fighting & Basic First Aid	750	800	775	2												
Emergency Respond Preparedness & Management	750	800	775	2												
Ergonomics & Manual Handling	600	650	625	2												
Ergonomics In The Office	600	650	625	2												
Fire Warden & Floor Marshall	750	800	775	2												
Factories & Machinery Act 1967 & Regulations	600	650	625	2												
Hearing Conservation Program	600	650	625	2												
Hirarc & JSA	700	750	725	2												
Industrial First Aid, AED & CPR	650	700	675	2												
Occupational Safety & Health Act 1994	700	750	725	2												
Occupational Safety & Industrial Hygiene	600	650	625	2												
Permit To Work	600	650	625	2												
Rigging & Slinging	700	750	725	2												
Safety Handling of Forklift	750	800	775	2												
Safety In The Use Of Chemicals	600	650	625	2												
Safety & Health Committee	700	750	725	2												
Safely Working On Roof	700	750	725	2												
Scaffolding Inspection																
Scaffolding Erections (Basic)		To be ad														
Scaffolding Erections (Intermediate)		10 be au	viseu													
Scaffolding Erections (Advance)																
Use & Standard Of Exposure Of Chemicals Hazards To	(<i>(</i>	(_												
Health	600	650	625	2												
Working At Height Operator (Level 1.1)		•	•	•												
Working at Height Operator (Level 1.2)																
Working A Height - Level 2.1 (Intermediate)		To be ad	vised													
Working At Height - Level 2.1 (Intermediate - Rescue)																

	FEES (RM)																	
Certification Programs	Member	Non Member	FSI's Member	DAY/S	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ост	NOV	DE		
Control Of Chemical Hazardous To Health - Module 1 **			•										•					
Legislative Requirement For Hazardous Chemicals - Module 2 **																		
Chemical Health Risk Assessment (CHRA) - Module 3		To be ad	lvised				(Class	availa	ble o	nlv u	pon r	eque	st				
Magnetic Testing (NDT - MT2)											•	•	•					
Penetrant Testing (NDT - PT2)																		
Radiographic Testing (NDT - R12)																		
Safety & Health Officer Competency Program (Part Time)		22																
Site Safety Supervisory Competency Course		10																
Shielded Metal Arc Welding (SMAW-1G)																		
Shielded Metal Arc Welding (SMAW - 3G)]																	
Shielded Metal Arc Welding (SMAW - 6G)		To be ad	lvised		Class available only upon request													
Ultrasonic Testing (NDT-UT2)																		
Welding Inspector (WI-WI2)																		
TITM-MPRC Institu	ıto for l	Til and F	120															
Gas Fitter I	1			10				<u> </u>						I	<u> </u>			
Gas Fitter II	3,500	3,700	3,600	10														
Gas Fitter I	1			10 13 8														
Gas Fitter I Gas Fitter II	3,500 4,300	3,700 4,500	3,600 4,400	13														
Gas Fitter II Gas Fitter III	3,500 4,300 3,000	3,700 4,500 3,200	3,600 4,400 3,100	13			(Class:	availa	ble o	nly u	pon r	eque	st				
Gas Fitter I Gas Fitter II Gas Fitter III Responsible Person Gas Distribution For Gas Engineers & Gas Engineering	3,500 4,300 3,000 2,000 7,000	3,700 4,500 3,200 2,200 7,500	3,600 4,400 3,100 2,100	13 8 3				Class:	availa	ble o	nly u	pon r	eque	st				
Gas Fitter I Gas Fitter II Gas Fitter III Responsible Person Gas Distribution For Gas Engineers & Gas Engineering Supervisors	3,500 4,300 3,000 2,000 7,000	3,700 4,500 3,200 2,200 7,500	3,600 4,400 3,100 2,100	13 8 3			(Class:	availa	ble or	nly u	pon r	eque	st				
Gas Fitter I Gas Fitter II Gas Fitter III Responsible Person Gas Distribution For Gas Engineers & Gas Engineering Supervisors Institute of Materials, M	3,500 4,300 3,000 2,000 7,000	3,700 4,500 3,200 2,200 7,500	3,600 4,400 3,100 2,100 7,250	13 8 3 15														
Gas Fitter I Gas Fitter II Gas Fitter III Responsible Person Gas Distribution For Gas Engineers & Gas Engineering Supervisors Institute of Materials, Materials of Materi	3,500 4,300 3,000 2,000 7,000	3,700 4,500 3,200 2,200 7,500 (IMM)	3,600 4,400 3,100 2,100 7,250	13 8 3 15			(availa s avai									
Gas Fitter I Gas Fitter II Gas Fitter III Responsible Person Gas Distribution For Gas Engineers & Gas Engineering Supervisors Institute of Materials, M Coatings Inspection Certification Scheme (level 1) Coatings Inspection Certification Scheme (level 2)	3,500 4,300 3,000 2,000 7,000	3,700 4,500 3,200 2,200 7,500 (IMM)	3,600 4,400 3,100 2,100 7,250	13 8 3 15														
Gas Fitter I Gas Fitter II Gas Fitter III Responsible Person Gas Distribution For Gas Engineers & Gas Engineering Supervisors Institute of Materials, M Coatings Inspection Certification Scheme (level 1) Coatings Inspection Certification Scheme (level 2) Coatings Inspection (Level 2 - Revision Course) Certified Welding Inspector	3,500 4,300 3,000 2,000 7,000 alaysia	3,700 4,500 3,200 2,200 7,500 (IMM) 5,740 840 1,000	3,600 4,400 3,100 2,100 7,250	13 8 3 15														
Gas Fitter I Gas Fitter II Gas Fitter III Responsible Person Gas Distribution For Gas Engineers & Gas Engineering Supervisors Institute of Materials, M Coatings Inspection Certification Scheme (level 1) Coatings Inspection Certification Scheme (level 2) Coatings Inspection (Level 2 - Revision Course)	3,500 4,300 3,000 2,000 7,000 alaysia 5,590	3,700 4,500 3,200 2,200 7,500 (IMM) 5,740 840 1,000 3,840	3,600 4,400 3,100 2,100 7,250 5,665	13 8 3 15														

Information Technology	FEES(RM)															
	Member	Non Member	FSI's Member	DAY/S	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ост	NOV	DEC
MS Office Word (Expert)	550	600	575	2												
MS Office Excel (Expert)	750	800	775	3												
MS Office PowerPoint	550	600	575	2												
MS Office Access (Basic)	550	600	575	2												
MS Office Access (Expert)	750	800	775	3			_	.,	••							
Photoshop (Level 1)	800	850	825	2	1		·	lass a	availa	ble o	nly u	pon r	eque	st		
Photoshop (Level 2)	800	850	825	2	1											
Flash (Level 1)	800	850	825	2												
Flash (Level 2)	800	850	825	2												

	FEES(RM)															
Technical	Member	Non Member		DAY/S	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ост	NOV	DEC
Cost Effective Production Management	650	700	675	2												
Cost Reducing Techniques For Manufacturing	650	700	675	2												
Cycle Time Management	650	700	675	2												
Good Manufacturing Practices For Food Industry	580	630	605	2												
Good Manufacturing Practices For Shopfloor Improvement	650	700	675	2												
Hazards Analysis & Critical Control Point (HACCP)	580	630	605	2												
Introduction To Basic Food Handling	580	630	605	2												
Machine Maintenance & Preventive Management	650	700	675	2												
Maintenance Management	650	700	675	2												
Operation Management For Manufacturing	650	700	675	2												

Program info :

1 Full List of training program available at www.sstc.org.my

2 We can conduct training programs at your company premise or SSTC

3 Some programs can be conducted in Bahasa Malaysia

4 All program fees include course materials and certificates

5 Corporate Talks are available upon request

6 Programs claimable under SBL scheme